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Decontamination Certificate

For service or repair of IVD Medical Device and Laboratory equipment

We at Mast Group Ltd. require all customers to complete a Decontamination Certificate when returning medical and laboratory equipment for repair or service, to ensure that our staff are not exposed to any health risks arising from hazardous or infectious materials.

1. Under the Health and Safety at Work Act (c.37 Pt. 1.3-(1). "It shall be the duty of every employer to conduct his undertaking in such a way as to ensure, so far as is reasonably predictable, that persons not in his employment who may be affected thereby are not exposed to risks to their health or safety ."
2. A Decontamination Certificate is required for all equipment (one per item) which is returned to Mast® for service, maintenance or repair on site, or which is returned to our premises after a period of loan or demonstration. **The decontamination certificate must be fully completed, signed by the customer and returned with the item.**
3. Mast Group Ltd. reserve the right to delay the commencement of any work until such a Decontamination Certificate has been completed by the customer as evidence that the equipment has been suitably decontaminated and made free from any significant health or safety risks.
4. Where equipment is being returned to our premises we ask you to first contact the Customer Services Manager as detailed in point 5 below. You will be issued with a "Returns Authorisation Number" which will be your reference for future correspondence. You will be required to include the signed Decontamination Certificate within the packaging in an easily accessible place. A Returns Authorised label must be attached to the outside of the packing where it can be clearly seen.
5. All enquiries regarding Returns Authorisation and use of this form should be directed to:

**THE CUSTOMER SERVICES MANAGER
MAST GROUP LTD.,
Mast House,
Derby Road,
Bootle,
Merseyside L20 1 EA
United Kingdom**



Decontamination Certificate

A. Please complete all sections and questions.

Product name and description of equipment to be returned:	
Model/ serial/ batch number:	
Please record any other distinguishing marks?	
Returns Authorisation (RMA) number (issued by Mast®):	
Customer reference or order number:	

B. Has the equipment been exposed internally or externally to any of the following hazards?

Hazard	Yes/No	If Yes give details of hazard below
Biohazard such as blood, other body fluid or pathological specimens.		
Chemicals or substance hazardous to health.		
Radioactive substances. State name and potential quantity of isotopes and checks made to remove any residual activity.		

C. Give details of the method used for decontamination of the equipment.

D. Are there likely to be areas of residual contamination (please specify)?

E. Declaration

I declare that the above information is true and complete to the best of my knowledge and belief.

Customer Name:	
Job title:	
Department and full address:	
Telephone number:	
Email:	
Signature:	
Date:	

